

**Osiris Innovations Group**  
**2601 Cambridge Ct., Suite 315**  
**Auburn Hills, MI 48326**  
**Phone: 248 236 0644**                      **Fax: 248 377 6042**



**Trip Report and Project Update**

<i>Customer/Supplier Name</i>		<i>Date of Visit</i>		<i>Time</i>	
<i>Location</i>		<i>VO</i>		<i>FX</i>	
<i>Primary Contact</i>		<i>Email</i>			
<i>Customer No.:</i>		<i>Document No</i>			
<i>Duration of Visit</i>					

<b>Daily Update</b>	<b>Weekly Update</b>	<b>Immediate Follow/Up YES</b>	<b>Scheduled Follow/Up</b>
<b>Corrective Action</b>	<b>Trip Report</b>	<b>RFQ</b>	<b>Memo to File</b>
<b>Other</b>			

<b>Originator:</b>		
<b>Subject:</b>		
<b>Met With</b>		<b>Title:</b>

***Customer / Supplier Issues***


***Osiris Issues***


***Commitments and Resolutions***


***Action Plan and Associated Dates***


***Social Issues***

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***Remarks***


***Action(s):***


<b>Follow/Up Date</b>		<b>Follow/ Up Hours</b>	
<b>Copy to File Date:</b>		<b>Completed by:</b>	<b>Originator Other</b>